



# **INSTITUTIONAL DEVELOPMENT PLAN –IDP**

(ON THE BASIS OF NEP-2020)

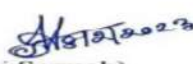
## **SARAIGHAT COLLEGE**

## FROM THE DESK OF PRINCIPAL



**Saraighat College**- a premier centre of higher education in the greater Changsari area is committed to creating a strong inclusive culture of healthy knowledge generation and dissemination for building a pool of quality human resource for the betterment of the society in particular and the nation at large. The College welcomes the visionary NEP 2020 for revolutionizing the education sector with the mottoes of Educate, Encourage, Enlighten, Equitable and Inclusive Education. Aligning with the visions of the policy, the NEP Taskforce in consultation with the IQAC Coordinator, has framed an Institutional Development Roadmap to diversify the Academic infrastructure of the College to make it more multidisciplinary, skill based and community oriented for enhancing the sustainability and quality of education and engaging the community for developing the institution and thereby the region into a premier knowledge and service hub.

Dr Mani Sarmah

  
(Dr. Mani Sarmah)  
Principal  
Saraighat College, Changsari  
Principal  
Saraighat College

# NEP TASK FORCE

|                                                  |                                                                                      |
|--------------------------------------------------|--------------------------------------------------------------------------------------|
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| Navajyoti Patowary,<br>Coordinator, IQAC         |    |
| Parag Kumar Sarma,<br>Coordinator, NEP Taskforce |   |
| Dr Breehivorna Talukdar, Member                  |  |
| Dr Manas Jyoti Bordoloi, Member                  |  |
| Bikash Ranjan Tahbildar, Member                  |  |

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### **ABOUT THE COLLEGE**

SARAIGHAT COLLEGE is one of the premier higher Educational Institutions in greater Changsari area of Kamrup (Rural) District, Assam. It is situated near the National Highway (NH-31). The college is well connected with other major parts of the region. Since its inception, the college has been working with a missionary zeal to promote higher education amongst the rural population of the area with special emphasis on the socio-economically marginalized sections of the society. In its relentless service, the institution has so far experienced various hazards and challenges but has successfully managed to overcome them.

Established on 21st July, 1981 with 116 students, 8 teachers and 2 non- teaching staff, Saraighat College is currently providing higher education to nearly 1600 students with a strength of 30 permanent faculties and 10 non- teaching staff. The institution was brought under the deficit Grant-in-Aid system and the Government provincialized status under the Assam State Government on 25th March 1998 and 1st January 2006 respectively. It was placed under the 2(f) category on 28-10-2008 and 12-B category on 13-4-2009 by the University Grants Commission (UGC). Accredited B –GRADE (CYCLE-II) by NAAC in 2015, the college offers Higher Secondary Course under the Assam Higher Secondary Education Council (AHSEC) and Bachelor of Arts Courses (Honours & Regular) across 11 disciplines affiliated to Gauhati University (GU). From 2017 onwards, the college has also started a three years Bachelors of Vocational Course in Travel and Tourism Management (B.VOC under GU).

### **VISION OF THE INSTITUTION**

The college was established with a vision to bring Higher Education closer to the people to make it accessible to the underprivileged sections of the society. It seeks to open new vistas of opportunities to the future generation through the spread of knowledge. The children of today are the leaders of tomorrow. Every child is a repository of immense creativity, talent, possibility and potentiality. The College therefore envisions making its students explore their innate potentialities through knowledge and become the change that they wish to see in their society. It seeks to mould its students to develop as responsible and conscious individuals abreast with national thinking and a sense of duty towards the betterment of the world.

## **MISSION OF THE INSTITUTION**

- i) To enrich and empower the young generation through quality education.
- ii) To achieve academic excellence and prepare the students to play a positive and meaningful role in nation building.
- iii) To make higher education accessible to the under privileged section of the society.
- iv) To introduce innovative techniques to make the teaching- learning process more effective.
- v) To develop the potential of the students in co- curricular and extra- curricular fields through participation in literary, cultural, sports and extension activities.
- vi) To sensitize students towards social concerns like gender and environmental issues, human rights, ethical and patriotic values.

## **BRIEF NOTE ABOUT THE COLLEGE**

|    |                                                                                        |                                                                                      |                                                                                 |
|----|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 1. | Name of the college                                                                    | Saraighat College                                                                    |                                                                                 |
| 2. | Name of the Principal (phone, fax, e-mail)                                             | Dr Mani Sarmah                                                                       |                                                                                 |
| 3. | a.                                                                                     | Year in which the College was started                                                | 1981                                                                            |
|    | b.                                                                                     | Date when the College was declared fit under section 2(f) and 12 (B) of UGC Act 1956 | 2(f) was declared in 24th October 2008<br>12(B) was declared in 13th April 2009 |
| 4. | Whether accredited by NAAC? If yes, period of accreditation and grade awarded          | 1. 28/02/2005 C+ 60.75<br>2. 15/11/2015 B 2.43                                       |                                                                                 |
| 5. | Category under which the College falls as per UGC guidelines                           |                                                                                      |                                                                                 |
|    | a.                                                                                     | Men                                                                                  |                                                                                 |
|    | b.                                                                                     | Women                                                                                |                                                                                 |
|    | c.                                                                                     | Co- Education                                                                        | Co-education                                                                    |
|    | d.                                                                                     | UG/PG/Both/                                                                          | UG                                                                              |
|    | e.                                                                                     | Single Faculty/ Multi faculty                                                        | Single -faculty                                                                 |
| f. | Whether Government/ Self Financing /Aided<br>Aided/partially aided                     |                                                                                      |                                                                                 |
|    | In case of aided/partially aided, purpose and % of grants received from the Government |                                                                                      |                                                                                 |
| 6. | Type of College                                                                        |                                                                                      |                                                                                 |
|    | a.                                                                                     | Arts / Science / Commerce                                                            | Arts                                                                            |
|    | b.                                                                                     | Engineering                                                                          |                                                                                 |
|    | c.                                                                                     | Education                                                                            |                                                                                 |
|    | d.                                                                                     | Others (Law, Physical Education, etc.)                                               |                                                                                 |
|    | e.                                                                                     | Multi - faculty                                                                      |                                                                                 |

**Infrastructure facilities:**

|    |                                                                                                            |                                                                                                                                                                                                  |
|----|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Total land available (in acres)                                                                            | 4242.50 Sqr Mtr                                                                                                                                                                                  |
| 2. | Whether land is registered in the name of the College?                                                     | Yes                                                                                                                                                                                              |
| 3. | Class Rooms (No. of class rooms and covered area in Sq. Ft.)                                               | 35                                                                                                                                                                                               |
| 4. | Laboratories (No. of labs rooms and covered area in Sq. Ft.)                                               | No of Labs. :06<br>B.voc Com. Lab:351.5 Sqr Feet<br>Geo. Lab: 625 Sqr Feet<br>Edu. Lab: 345.6 Sqr Feet<br>Anthro. Lab.: 352.7 Sqr Feet<br>Com. Lab: 462 Sqr Feet<br>Language Lab: 672.4 Sqr Feet |
| 5. | Central Library                                                                                            |                                                                                                                                                                                                  |
|    | Total Area                                                                                                 | 1085 sq mtr                                                                                                                                                                                      |
|    | Whether reading room available?                                                                            | Yes                                                                                                                                                                                              |
|    | Librarian's room area                                                                                      | 110 Sqr Feet                                                                                                                                                                                     |
|    | Stack area for circulation                                                                                 | 608 Sqr Feet                                                                                                                                                                                     |
|    | IT section area                                                                                            | 712.25 Sqr Feet                                                                                                                                                                                  |
|    | Reference Section                                                                                          | 608 Sqr Feet                                                                                                                                                                                     |
|    | Details about books, titles, Journals (National/International), CDs- resources, e- journals, Thesis, etc.) | Text Books: 8940 Reference Books:7570<br>Rare Books:52<br>e-journals: 60150<br>eBooks under N-LIST facilities:31,64,309                                                                          |

|     |                                                                                                                 |                                                                                                                               |     |
|-----|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----|
| 6.  | Whether Departmental Libraries available?<br>If yes, please give details.                                       | Yes                                                                                                                           |     |
| 7.  | Hostels (No. of rooms with students accommodated)<br>Men<br>Women                                               | 2 Rooms<br>Women                                                                                                              |     |
| 8.  | Information about                                                                                               |                                                                                                                               |     |
|     | Administrative Block                                                                                            | Office of the superintendent                                                                                                  | No  |
|     |                                                                                                                 | Accounts Branch                                                                                                               | Yes |
|     |                                                                                                                 | Establishment/ Certificate branch                                                                                             | Yes |
|     |                                                                                                                 | Academic branch                                                                                                               | Yes |
|     |                                                                                                                 | IQAC/NAAC Office                                                                                                              | Yes |
|     | Principal's Office                                                                                              | Yes                                                                                                                           |     |
|     | Staff Room                                                                                                      | Yes                                                                                                                           |     |
|     | Canteen                                                                                                         | Yes                                                                                                                           |     |
|     | Common Room                                                                                                     | Yes                                                                                                                           |     |
|     | Auditorium                                                                                                      | Yes                                                                                                                           |     |
|     | Internet facilities                                                                                             | Yes                                                                                                                           |     |
|     | Medical facilities                                                                                              | Yes                                                                                                                           |     |
|     | Transport                                                                                                       | Yes                                                                                                                           |     |
|     | Other                                                                                                           | Gymnasium, Career Counseling Cell, Computer Cell: Yes                                                                         |     |
| 9.  | Sports Facilities in the College Campus (indoor/outdoor), Play grounds, Fitness equipment, sports coaches, etc. | Sports Facilities in the College Campus : (indoor/outdoor) :Yes<br>Play grounds: Yes<br>sports coaches: No<br>Equipments: Yes |     |
| 10. | Total Buildings (covered area in sq. Ft.)                                                                       | 4242.50 sq mtr                                                                                                                |     |
| 11. | Whether College website is available and updated regularly?                                                     | Yes                                                                                                                           |     |

**Faculty strength:**

|    |                                                                                         |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|----|-----------------------------------------------------------------------------------------|------------|--------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------|--------------------------------|------------------|--------|-------------|-------------|-------|--|--|--|--|--|
| 1. | No. of teachers available (Professor, Associate Professor, Assistant Professor, others) |            |              |              |                                                                                                                                                                                 | Regular: Associate Prof:12 Assistant Prof.:20<br>Ad-hoc:<br>Contractual:<br>Guest faculty:<br>Visiting faculty: |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    |                                                                                         |            |              |              | Separate department-wise list of the faculty for the above categories to be provided with name, designation, qualification, pay, total experience, no. of years in the college. |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
| 2. | Sanctioned, working strength and vacant position (faculty)                              |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    | Category<br>Aided<br>(Provincialized)<br>Non- Aided<br>Others<br>Total                  | Sanctioned |              |              |                                                                                                                                                                                 | Filled                                                                                                          |                |                                |                  | Vacant |             |             |       |  |  |  |  |  |
|    |                                                                                         | Prof Nil   | Assoc . Prof | Assist Prof. | Total                                                                                                                                                                           | Prof Nil                                                                                                        | Assoc .Prof    | Asst. Prof.                    | Total            | Prof   | Assoc .Prof | Asst. Prof. | Total |  |  |  |  |  |
|    |                                                                                         |            | 12           | 20           | 32                                                                                                                                                                              |                                                                                                                 |                |                                |                  |        |             | 1           | 1     |  |  |  |  |  |
|    |                                                                                         |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    |                                                                                         |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    |                                                                                         |            | 12           | 20           | 32                                                                                                                                                                              |                                                                                                                 |                |                                |                  |        |             | 1           | 1     |  |  |  |  |  |
| 3  | Qualification of Faculty                                                                |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    | Category                                                                                |            | No. of PhD   |              |                                                                                                                                                                                 |                                                                                                                 | No. of M. Phil |                                | Other(NET /SLET) |        |             |             |       |  |  |  |  |  |
|    | Aided (Provincialized)                                                                  |            | 15           |              |                                                                                                                                                                                 |                                                                                                                 | 8              |                                | 7                |        |             |             |       |  |  |  |  |  |
|    | Non-Aided                                                                               |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    | Others                                                                                  |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    | Total                                                                                   |            | 15           |              |                                                                                                                                                                                 |                                                                                                                 | 8              |                                | 7                |        |             |             |       |  |  |  |  |  |
| 4. | Non-teaching staff                                                                      |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                |                                |                  |        |             |             |       |  |  |  |  |  |
|    | Non-teaching staff<br>9                                                                 |            |              |              |                                                                                                                                                                                 |                                                                                                                 |                | Sanctioned: Working: Vacant: 5 |                  |        |             |             |       |  |  |  |  |  |

**RESEARCH PROFILE:**

|    |                                                         |    |
|----|---------------------------------------------------------|----|
| 1. | No. of Research Publications during the last five years | 36 |
| 2. | Research Projects undertaken during the last five years | 2  |

|    |                                                                             |                                                        |
|----|-----------------------------------------------------------------------------|--------------------------------------------------------|
| 3. | Seminars/Conferences/Workshop/symposia organized during the last five years | 11                                                     |
| 4. | Seminars/Conferences/Workshop/symposia attended during the last five years  | Year No of faculty persons attended seminars etc. - 37 |

|    |                                                                |                                                                                                                                                                                           |
|----|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. | Number of M.Phil and Ph.D. produced during the last five years | No of Research Guides: NIL<br>No of PhD students: NIL<br>Current Faculty Members<br>Retired Faculty Members Completed<br>Ongoing      0              0<br>Total          0              0 |
| 6. | Other research and consultancy related activities              | 0                                                                                                                                                                                         |

### **CORE VALUES OF THE INSTITUTION**

- Strive towards Academic excellence and integrity.
- Promote individual and collective excellence and responsibility.
- Respect Unity in diversity, equality and social justice.
- Creative Teaching and Learning.
- Gender justice.
- Inculcating a green ethos.
- Openness and Communication.
- Collaboration and public Engagement.
- Implementing Sustainable practice.
- Support to Learners.

### **STRENGTH, WEAKNESS, OPPORTUNITY & CHALLENGES (SWOC) INSTITUTIONAL.**

#### **INSTITUTIONAL STRENGTH**

- The college has a good locational advantage as it is situated in front of National Highway 37 and near Changsari Railway Station.
- The institution has a very vibrant and academically oriented faculty.
- The college has Language lab, Geography lab, Education lab, Anthropology lab, Computer lab, Solar energy, Multi Gym, Day care center, Vermi Compost, Indoor badminton hall
- Well ICT enabled classrooms, seminar hall, and reasonably stocked Library with INFLIBNET E-resource facility for both teachers and students.
- Boys and Girls common room with pure drinking water facility and washrooms.
- Well maintained canteen.
- Reasonable parking space.
- College campus under 24x7 CCTV Surveillance.
- Girls Hostel with a lady warden.
- Active NCC and NSS units.
- Online admission facility.
- K.K. Handique State Open University (KKHSOU) Study Centre offering general and professional courses.
- Online feedback mechanism for all stakeholders.
- Adequate Infrastructure facility.
- The fringe villages and most of the feeder schools are well connected to the college with good road condition and transport connectivity.
- The college is well connected with Wi-Fi facility and all the departments are using the facility.
- The college has a Green Zone within the campus.
- The college has an attractive Art Gallery.
- Adequate sports facilities for Football, Cricket, volleyball, Badminton, Table Tennis etc.
- The college is kept neat and tidy and maintained exceptionally well.
- Active engagement of the alumni of the college.

### **INSTITUTIONAL WEAKNESS.**

- Inadequate number of permanent faculty.
- More ICT enabled classrooms required.
- Insufficient Land for campus expansion.
- Lack of Auditorium, Boys hostel.
- Lack of well-equipped playground.
- Scope of Self-Resource Mobilization is limited.
- Multidisciplinary/interdisciplinary approach under NEP2020 cannot be implemented if commerce and science streams are not introduced by the Government.

### **INSTITUTIONAL OPPORTUNITY**

- College seeks to introduce some more vocational and skill-based courses to generate employability.
- To introduce Add on courses and other Post-Graduation courses to make students confident and knowledgeable for getting placed.
- NCC and NSS wings of the college are actively involved in many programs related to nation building and social service. Can be offered as an optional course in the UG curriculum.
- Sports activity of the students can be improved by appointing coaches.
- Scope for introducing Commerce and Science stream.
- Scope for constructing multi-storied RCC building by dismantling the existing Assam type building.
- Clustering with neighboring colleges for credit transfer and student-faculty exchange

### **INSTITUTIONAL CHALLENGES**

- A huge portion of resources in the form of fund, manpower and infrastructure will be required to convert the college from single stream into a multi-disciplinary institute.
- Being a single stream college, proper implementation of NEP 2020 guidelines will be a big challenge for the college in days to come.
- Lack of sufficient number of teaching faculties in most of the departments pose challenge in the academic sphere.
- Unavailability of playground and auditorium pose challenge in managing co-curricular activities of the student.
- Managing fund for academic, co-curricular and extension activities is a major challenge as the college has to appoint contractual teaching faculties for most of the department.
- As the physical space of the college is limited, future expansion of the college faces a big challenge. The college authority has already approached the Chief Minister, Assam for allocation of government land.
- Often the students coming from vernacular background lack proper communication skill.
- Unemployment has become the threat to the traditional learning without having practical exposure in the curriculum.
- The full potential of alumni is yet to be tapped so far as more developmental work is concerned.
- The college needs to introduce more skill-oriented program to cater to the social needs.
- Implementation of NEP 2020.

## **1. SHORT-TERM GOALS (FOR NEXT FIVE YEARS)**

- To introduce more vocational, add on and certificate courses to make education accessible to all and to engage women students from rural areas and less privileged sections of the society.
- Opening-up of Integrated B.Ed. course.
- To provide placement opportunities for promoting employment.
- To strengthen the administrative process and governance mechanism.
- To enhance ICT enabled class room in each department ‘
- Creating a strong academic culture with high student- faculty ratio.
- To introduce different soft skill programs.
- Plan for increasing Revenue Resources, Maintenance of Assets,
- To improve social responsibility and awareness in the students by pushing for more collaborative interaction by agencies and working with a social concern.
- Improving the faculty competency in terms of academic proficiency, communication skills, administrative capacity etc.
- To build and repair old Assam type buildings.

## **2. LONG-TERM GOALS (NEXT TEN YEARS)**

- To make the college a premier multi-disciplinary institution.
- To make the institution a Centre for learning of Traditional Indian Knowledge System.
- To facilitate the students to study in Post Graduate Courses.
- To Introduce Professional and Management Courses.
- To make the institution a Centre of Multi-Disciplinary Research
- To make the institution a hub of Skill Based Courses.
- To get Institutional Autonomy

Strategic goals were prepared after consulting stakeholders such as students, parents, management Body(GB), Alumni, well-wishers etc. A SWOC analysis be done based on which the strategic goals be prepared for the institution.

## **ACTION PLAN TO REALIZE SHORT-TERM STRATEGIC GOALS ON DIFFERENT ASPECTS**

### **CURRICULAR ASPECTS**

#### **OBJECTIVE**

- To promote and comprehend Indian Knowledge system by introducing Add-on courses in multi-disciplinary aspects.
- Facilitating the students to get exposure to important place, people and ethnicity through field trips to acquire important inputs about socio-cultural, economic and scientific development in our society.
- Different aspects of our tradition and Indian knowledge system to be imparted.
- Students to be prepared as skilled participants in creative programs related to writing, art, sculpture, painting and film making.
- Employability of the students to be increased and programs related to job fair, counselling for recruitment organized.

## **STRATEGY**

- Value added result-oriented education (Outcome Based Education) will be imparted and students will find the difference comparing their exit position with the entry one.
- Formalities of opening-up of the Integrated B.Ed. course are going on. It will help students absorb in the demanding educational sector.
- Existing Rabin Dev Choudhury Centre for Visual Arts of Saraighat College to be made fully functional with Add-on courses related to arts, crafts and photography/film-making. Language departments of the institution will conduct and organize workshops on creative writing in regular interval of time.
- Design, compile and publish study materials for the restructured and newly introduced Add on courses.
- Give importance to placement activities by conducting job fairs and hosting Recruitment drives.

## **TEACHING, LEARNING AND EVALUATION**

### **OBJECTIVE**

- To make the institution a center of choice and the great place of learning.
- To prepare own system of learning management and make the institution capable of online education.
- Making more emboldened efforts to identify weaker students and to do the needful for their advancement with special care.
- To make the students well informed about their surroundings, environment, society and event of both national and international importance.
- To intensify the use of ICT facilities in the campus and its use in the process of teaching-learning.
- Making an arrangement to periodically assess the extent and quality of the curriculum delivery.
- To develop a student centric mechanism of teaching and the students will be assisted in their multi-dimensional growth with a mentoring system.

## **STRATEGY**

- Students will be oriented in the beginning of each session and their level of understanding and capacity to learn will be tested through department-level tests.
- Bridge course and Remedial classes will be conducted for the slow learners.
- Students will be encouraged to go through online classes following proper formalities.
- In periodic manner teachers will be encouraged to attend Faculty Development Programs and other such activities.
- Skill of team work to be improved among the students by involving them in group-presentation, talks and through workshop participation.
- The gap between the Feedback analysis and the corresponding action taken time to be reduced.
- Number of smart class rooms with state-of-the-art facility to be increased.
- Students will be introduced to the concept of indigenous knowledge system through their exposure to the society, tradition and cultural domain of the ethno-linguistic indigenous communities on periodic manner.

## **RESEARCH, INNOVATION AND EXTENSION**

### **OBJECTIVE**

- To create a conducive environment for research in the institution.
- Signing up of MOUs with research-based agencies and institutions.
- Faculty members to be encouraged to conduct minor and major research projects.
- Faculty members to be encouraged and motivated to uplift their research knowledge and become resource person in respective fields.
- To involve in community works in the adopted villages and local issues.

### **STRATEGY**

- Departments will hold classes on research methodology for end semesters in compulsory manner. Students will be encouraged to learn how to publish research-based papers.
- Seminars and talks will be periodically organized with two or more departments together.
- The institution and the faculty members will help the community members of the neighborhood to take benefits of all the Government schemes that is unknown to them.
- Regular visit to the adopted villages and to guide and participate in the process of resolving local issues.
- The institute will give travelling allowance to the faculty members to their visit to outstation institutions for presentation of research papers.
- Feeder schools will be continuously monitored and assisted by the faculty members in overcoming pedagogical problems to the maximum possible extent.

## **INFRASTRUCTURE AND LEARNING RESOURCES**

### **OBJECTIVE**

- Timely change and improvement of the campus infrastructure according to the changing requirement.
- Latest technological up gradation to be made to improve teaching-learning and institutional administration.
- Refurbishment of existing facilities related to academic and other common purpose.
- Facilities for the physically challenged students to be enhanced and user-friendly college application to be introduced.
- Provisions of disaster management to be made more effective.

## **STRATEGY**

- Wi-Fi coverage inside the campus will be upgraded with high-speed facilities. Total number of ICT enabled classrooms will be increased.
- All the Computer labs for the students and office and library automation system will be upgraded with latest version.
- New parking area for the students and the faculty members, playground and facilities of Rest House will be made inside the campus.
- Solar Panel will be increased and the waste and drinking water management system will be improved as per latest requirement.
- The College canteen facilities will be upgraded with new furniture, fridge and quality food.
- Beautification of the college garden and green initiatives will be conducted in a more systematic manner.
- Provision of hostel facility to be improved and capacity of seats to be increased.

## **STUDENT SUPPORT AND PROGRESSION**

### **OBJECTIVE**

- Quality of the education to be improved more and students to be facilitated to experience more insights.
- Placement activities to be enhanced and job-skills to be induced.
- The Central library to be fully automated with increasing facilities of reference and other study materials.
- Periodic counseling for the students' employability to be properly tuned.
- Entrepreneurship and startup programs to be encouraged and popularized among the students.
- To motivate and prepare students for scholarships.
- Students to be trained to handle research-based programs through their involvement in various projects.

## **STRATEGY**

- Available facilities of scholarship to be extended to deserving and financially needy students. New channels and information related to scholarships will be made available for the students.
- Special program for capacity enhancement will be held on regular basis. Girls to be specifically trained through such programs to enhance their skills and employability.
- Study area of the Central Library will be expanded and periodic training program in relation to library software and applications will be imparted to both students and the faculty members.
- The institution will invite and facilitate individuals and institution that can impart skill-oriented courses and ideas to the institution on regular basis.
- The institution will hold job fairs in conglomeration with other entities.
- Through faculty exchange programs students will be allowed to taste diverse style and inputs of teaching.
- Slow learners will be identified through rigorous assessment process and they will be provided with remedial measures.
- Feeder schools of the surrounding area to be visited and orientation programs will be conducted there for the final year students.
- Incubation Centre and Startup programs will be conducted to produce the quality of entrepreneurship among the students.

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **OBJECTIVE**

- Faculty and non-teaching staff of the college to be periodically updated through different training programs
- Administrative Management needs to be fully automated.
- Central and State Govt. aids to be applied for different projects.
- To provide institutional support to the faculty members and non-teaching members of the institution for building up of their capacity.
- Attempt will be made to integrate Indian knowledge system with the curriculum.
- Financial Audit to be periodically done.
- Quality audits on different aspects of the institution to be conducted.
- Facilities to be provided to the faculty members to enable them use of different online platforms and Library software and applications.

### **STRATEGY**

- Faculty members to be encouraged more for timely participation in the programs of Faculty Development, Refresher and Orientation.
- Audits related to the environment, energy, administration and finance to be conducted periodically and all the recommendations to be implemented.
- Participation of all the staff and students in various programs inside and outside the campus to be ensured whenever necessity arises.
- A special team will prepare detailed project report for the development of the institution and after proper scrutiny by experts on the field will submit the same to the funding agencies.
- Special training programs related to library software and applications will be conducted in the institution periodically.

## **BEST PRACTICES AND INNOVATIONS**

### **OBJECTIVE**

- To create a sense of concern and awareness about environment and nature.
- Sensitization of gender issues.
- Eco-friendly practices to be encouraged.
- To make water and waste management to more systematic.
- Green coverage inside the college to be increased.
- Framing of Gender sensitization action plan.
- E-Governance to be implemented in practical sense.

## **STRATEGY**

- All the cells of the institution connected with the activities of ecology, nature and environment to be more active and important dates and events to be celebrated with the students and non-teaching members.
- Total number of solar panels to be increased inside the campus, special programs to be held periodically to sensitize the students about the need of energy conservation system.
- Minimization of paper use in the institutional office.
- More rain water harvesting systems to be installed inside the campus.
- Green and environment audit, energy audit, fire audit to be conducted on regular intervals and all the recommendations to be implemented.
- Concerned cell of the institution to organize programs of Gender sensitization regularly.

## **ACTION PLAN TO REALIZE LONG-TERM STRATEGIC GOALS ON DIFFERENT ASPECTS AS PER GUIDELINES OF NEP-2020**

- 1. Making the institute a true Multi-Disciplinary and Inter-Disciplinary Centre of excellence:**  
To achieve this goal the institute is planning to open Bachelor of Science (B. Sc) and Bachelor of Commerce (B.Com) programs.  
Post Graduate Programs will be introduced and Courses in Management will also be introduced.
- 2. Facilitating Academic Bank of Credit (ABC):**  
In phased manner, M.O.U.s will be signed up with different educational institutions of our country and abroad to practically create a system of Academic Bank of Credit (ABC) as per guidelines of NEP. The institution will take required technical support for creation of ABC from capable agencies of government and non-government agencies to store and transfer credits across the institutions.
- 3. Making the Institute a Centre of Skill based courses:**  
The institution will introduce skill based courses to its existing programs. Under the CBCS curriculum Skill Enhancement Courses (SEC) have already been introduced in the B.A. and B.VOC. Programs. In addition to these courses, the college will introduce new Professional and Management courses for the benefit of Graduation Level students. Already, the process of introducing Integrated B.Ed. program is going on.  
New courses on Visual Arts, Sports and Physical Fitness and Music will also be introduced in phased manner. With these introductions the students will get opportunity to select courses of their choice during their Graduation and Post-Graduation studies.
- 4. Appropriate Integration of Indian Knowledge System:**  
Classical Indian Literature, Indian Political and Social Systems, Ancient Indian Philosophical Thoughts and Historical Developments have been already incorporated in the ongoing programs and courses. Courses like Yoga and Meditation, Traditional Massage-Remedies, Sanskrit will be introduced in full fledged manner.  
Already, Spoken-Sanskrit has been introduced in this institution. Effort is on to offer courses in blended modes and online course modules for all the offered courses will be designed in phased manner. In the curriculum delivery mechanism Bi-Lingual approach has been already in use. In the coming years, with this described approach, the institution will be a proper place of where both modern and traditional knowledge will be ready for the students in synthesized form and teaching modules.

## **5. Stress on Outcome Based Education (OBE)**

Equipped with an approach to introduce new Skill Enhancement Courses, the institute will engage all its physical and human resources to offer Outcome Based Education (OBE) to its students. Programs like Integrated B.Ed., Commerce, Science and Social Science have full potential to cater productive careers for the students of Graduate and Post-Graduate Levels. Introduction of the new Programs and Courses to attain this goal in the coming years in phased manner will make the institution a Centre of Multi-Disciplinary and Outcome Based Education on the Northern Bank of River Brahmaputra in central Assam.

## **6. Making the Institution a Centre of Distance Learning:**

The Institution will prepare its own Online Learning Module and study material as per guideline of the NEP-2020 to facilitate the system of distance learning. It is in the process of planning to execute technical aspects for the creation of a platform for this end. At present, the institution offers facility of distance education in collaboration with the Krishna Kanta Handique State Open University (KKHSOU). Preparation of institutional Program and Course materials for Distance Learning will help the students with flexibility in the process of learning.

## **7. Fund Generation and Economic Development**

The institution has already formed a special committee to deal with the process of Resource-Mobilization, Fund-Generation and Economic-Development. It is formed to find out alternative ways of financial management, cost reduction and revenue generation.

Detailed programs will be prepared for sustainable development of the institution with technical experts and proposals for fund will be submitted to the concerned agencies of state and union governments; international organizations and universities.

Expansion of the college campus in the proposed new site.

MoUs will be signed up for new start-up involving students with competent authorities of government and non-government entities.